

## Graduate Non-Degree Admission

An applicant who wishes to take graduate courses but does not wish to be in a degree program may request admission on a non-degree basis. The eligible applicant will be admitted to a particular college but not to an individual major program. In most instances, a non-degree student may, with the department's approval, register for any courses for which he/she has the necessary preparation.

The applicant must clearly state the reason(s) for seeking non-degree admission in the statement of educational objectives (or the personal statement). Applications submitted without a clear reason for seeking this classification will be denied.

The applicant for a non-degree graduate classification is cautioned that only one semester of full-time graduate study, or part-time registrations not to exceed nine credits, are normally permitted in this classification. Beyond these limits, registration as a non-degree student requires the approval of the Graduate Officer of the student's college. Not more than 9 credits, subject to the approval of the Graduate Officer, may be applied at a later date toward the resident and credit requirements for either the Master's or Ph.D. degree. For the Ed.D. degree, credit earned beyond the nine credit limitation will be reviewed by the appropriate Division and the Education Graduate Officer for possible application towards the degree.

There is no assurance that credits earned while holding a non-degree classification will be acceptable in a degree program, or that prerequisites may not have to be specified if the student later becomes a degree applicant.

Depending on previous degrees, applicants may request admission to one of the following Graduate Non-Degree classification:

Pre-Master's

Post-Master's

Post-Doctoral

Note: Students are ineligible for financial aid under Non-Degree Admission.

### Application Process

Applicants not previously enrolled at Wayne State University Graduate School are required to submit an Application for Graduate Admission and all official transcripts from each college or university (undergraduate and graduate) attended to the University Admissions Office (see address below). A transcript is considered official only if it is sent directly from the institution where the work was completed and bears an official seal. Transcripts mailed to the student are not considered official, even if sealed in a separate envelope. The Application for Graduate Admission is only available online from the Office of Graduate Admissions.

Office of Graduate Admissions

Wayne State University

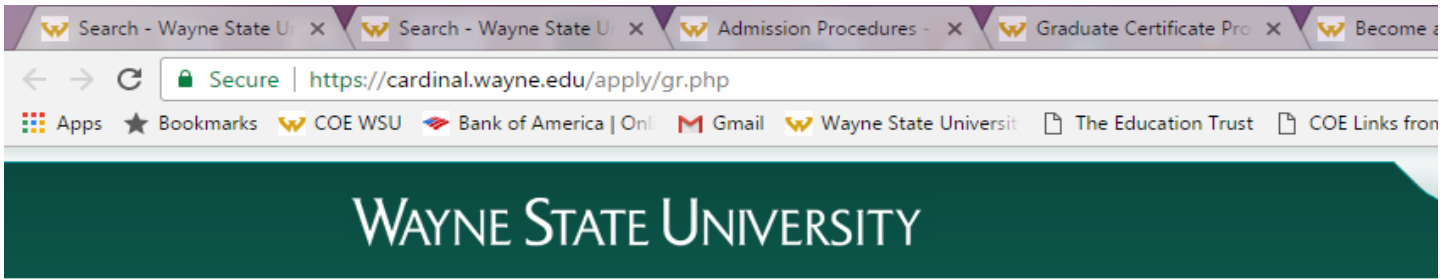
5057 Woodward Ave.

Suite 6000

Detroit, MI 48202 USA

Phone: (313) 577-GRAD (4723)

Fax: (313) 577-0131



## Graduate Admissions Application

### Before we get started

Please answer a few preliminary questions to ensure you are directed to the correct application for admission.

What term are you applying for?

- Spring/Summer 2017 (Spring classes begin in May; Summer classes in June)
- Fall 2017 (Classes begin in August)
- Winter 2018 (Classes begin in January)

What is your country of birth?

- United States of America (including US military bases and US territories)
- Canada
- Other

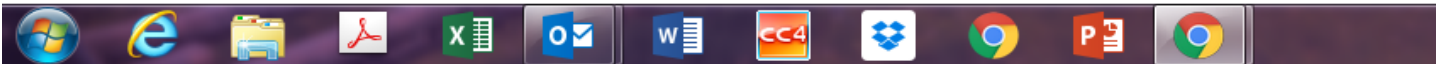
What is your country of citizenship?

- United States of America
- Canada
- Other

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### Graduate Application for Admission

The Graduate Application for Admission is a two-part application. The first part asks bio-demographic questions while the second part displays the requirements associated with the academic program and major you select. You should submit information associated with the application in this part and, for convenience, you may return at any time to continue fulfilling admissions requirements as well as to check on your application status.

Please report all website technical problems to: [gradadmissions@wayne.edu](mailto:gradadmissions@wayne.edu)

### Academic Program

Select a Major

Select Graduate Program

Select Major

### Name

Legal First Name \*

Legal Middle Name (Leave blank if not applicable)

Legal Last Name \*

Previous Last Name (leave blank if not applicable)

If you have ever applied to or attended classes at Wayne State University under a last name that differs from the legal last name entered above, your application and record will continue to list your previous last name. Change your previous last name to your current legal last name on your student records by submitting the [Name Change](#) form to the Office of the Registrar.



Screenshot of the application page with a dropdown menu open showing a list of graduate programs such as 'NUR - Pediatric - Primary Care - Graduate Certificate', 'Non-Degree - Education', and 'Non-Degree - Engineering'.



**WAYNE STATE**  
College of Education

**Educational Leadership and Policy Studies**

**Non-Degree Graduate Program**

**Elementary & Secondary K – 12 Administrative Certification**

**Tentative DPSCD Cohort Schedule of Courses – Winter 2019**

<b>SEMESTER</b>	<b>COURSE</b>	<b>COURSE TITLE</b>	<b>CREDITS</b>
<b>Winter 2019</b>	EDA 7625	Leadership, Administration and the Principalship	4
	EDA 7660	Administrative Leadership in School-Community Relations	3
<b>Spring 2019</b>	EDA 7675	Public School Finance and Budgeting	4
	LDT 6135	Technology Applications in School Administration	2
<b>Fall 2019</b>	EDA 8650	Staff Development and School Improvement	3
	EDA 8990	Internship in Administration	3
<b>Winter 2020</b>	EDA 7690	Introduction to Michigan School Law	4
<b>Total Hours</b>			<b>23</b>

Must have a Master's Degree for Administrative Certification Plan of Work Only. Courses are offered as traditional, hybrid and online. Students can apply for Administrative Certification upon completion of the required 23 hours, at end of the Winter 2020 semester.

# EDA - EDUCATIONAL ADMINISTRATION

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## **EDA 7600 The Structure of American Education Cr. 2**

Major organizational, financial, administrative, legal and extra-legal problems affecting public education in the United States. Role of the educator in effecting change. Offered Every Term.

**Restriction(s):** Enrollment is limited to Graduate level students.

## **EDA 7625 Leadership, Administration and the Principalship Cr. 4**

Provides a conceptual framework of the administrative process; examines interrelationships between the person, the job, the organizational setting, and the wider social context of education; examines the ways in which political, social and economic factors influence administrative decision making and leadership. Offered Every Term.

**Restriction(s):** Enrollment is limited to Graduate level students.

## **EDA 7635 Introduction to Charter School Leadership Cr. 4**

Knowledge and skills necessary to education organizational leadership, specifically to develop charter school educational leaders who can create school cultures that are conducive to school learning. Offered Fall.

**Restriction(s):** Enrollment is limited to Graduate level students.

## **EDA 7640 The Elementary School Principalship Cr. 4**

For experienced teachers and administrators entering the field of elementary school administration. Research findings and sources of information in the field. The principal's role in instructional leadership. A concurrent field experience is required with the lecture component of this course; specifications are provided in the course syllabus. Offered Winter, Spring/Summer.

**Restriction(s):** Enrollment is limited to Graduate level students.

## **EDA 7650 Secondary School Administration Cr. 4**

Organization and administration of middle, junior and senior high schools. Analysis of administrative problems relating to curriculum improvement, staff personnel, guidance, instruction, school-community relations, and student activities. A concurrent field experience is required with the lecture component of this course; specifications are provided in the course syllabus. Offered Fall, Spring/Summer.

**Restriction(s):** Enrollment is limited to Graduate level students.

## **EDA 7660 Administrative Leadership in School-Community Relations and Public Relations Cr. 3**

Relationships between the school and the community; special reference to social change, community needs and the total school program; demographic and public relations techniques for school improvement, program development in special area, and millage campaigns in the context of the structure, function, and organization of the total educational system in a multicultural and pluralistic society. Offered Every Term.

**Restriction(s):** Enrollment is limited to Graduate level students.

## **EDA 7670 Economic Issues in Education Cr. 4**

Economic issues in education at the local, intermediate, state, and federal levels. Offered Winter, Spring/Summer.

**Restriction(s):** Enrollment is limited to Graduate level students.

## **EDA 7675 Public School Finance and Budgeting Cr. 4**

Elementary and secondary public school finance and budgeting: legal foundations of school funding, how revenue is raised and distributed by states, the ways resources are allocated at the local district and school levels. Offered Fall, Winter.

**Restriction(s):** Enrollment is limited to Graduate level students.

## **EDA 7690 Introduction to Michigan School Law Cr. 4**

Constitutional and legal factors affecting Michigan public education. Offered Every Term.

**Restriction(s):** Enrollment is limited to Graduate level students.

## **EDA 7800 Administration and Supervision of Special Education Cr. 4**

Professional problems; standards and procedures; references to history, development, philosophy, legal provisions, rules and regulations; major developments and trends at federal, state and local levels; services of other organizations and agencies. Offered Fall.

**Restriction(s):** Enrollment is limited to Graduate level students.

## **EDA 7810 Michigan Special Education Law Cr. 4**

Implications of statutes and regulations undergirding the education of the handicapped; educator's role in implementing, monitoring and influencing state and federal mandates for special education. Offered Winter.

**Prerequisite:** EDA 7800 with a minimum grade of C

**Restriction(s):** Enrollment is limited to Graduate level students.

## **EDA 7820 Emergent Policies in Special Education Administration Cr. 2**

Discussion of research and literature relating to changing and emergent policies. Offered Every Term.

**Restriction(s):** Enrollment is limited to Graduate level students.

## **EDA 7830 Practicum in Special Education Administration and Supervision Cr. 3-6**

Supervised field-based experiences or individualized and contracted plan of supervised field study for special education administrators, curriculum resource consultants, supervisors, administrative consultants, and project directors. Multi-level practicum sites arranged. Offered Every Term.

**Prerequisite:** EDA 7800 with a minimum grade of C and EDA 7810 with a minimum grade of C

**Restriction(s):** Enrollment is limited to Graduate level students.

**Repeatable for 6 Credits**

## **EDA 8620 School Personnel Administration Cr. 4**

Analysis of the personnel function in educational administration. Offered Fall, Spring/Summer.

**Restriction(s):** Enrollment is limited to Graduate level students.

## **EDA 8630 Supervision Cr. 4**

Basic issues in motivation, job satisfaction, and goal attainment in educational and human service organizations. Establishing productive supervisor/staff relations. Monitoring employee performance. Offered Fall, Winter.

**Restriction(s):** Enrollment is limited to Graduate level students.

## **EDA 8650 Staff Development and School Improvement Cr. 2-6**

A clinical experience in planning, design, and implementation of in-service and of staff development programs. Offered Every Term.

**Restriction(s):** Enrollment is limited to Graduate level students.

**Repeatable for 6 Credits**

## **EDA 8710 Readings in General Administration Cr. 4**

Directed readings in the principles underlying administration in education, government, business and social agencies and other major areas. Offered Winter.

**Restriction(s):** Enrollment is limited to Graduate level students.

## **EDA 8990 Internship in Administration Cr. 1-8**

Supervised experience in administration of public education, government, business, and social agencies. Internship in cooperating school system. Includes seminar. Offered Every Term.

**Restriction(s):** Enrollment is limited to Graduate level students.

**Repeatable for 8 Credits**

## Non Degree - Administrative Certification Only

### Tuition & Fees

Semester	Hours	Tuition & Fees
Winter 2019	7	\$ 5,278.27
Spring/Summer 2019	6	\$ 4,568.19
Fall 2019	6	\$ 4,568.19
Winter 2020	4	\$ 3,147.43
<b>Total</b>	<b>23</b>	<b>\$ 17,562.08</b>

Fall 2019 - Winter 2020 Tuition Costs have not yet been announced.

Tuition & Fees listed above are based on

Fall 2018 - Winter 2019 Tuition & Fee Schedule.